

BRISTOL VIRGINIA SCHOOL BOARD
REGULAR SESSION
October 2, 2017

The Bristol Virginia School Board met in Regular Session on Monday, October 2, 2017, in the Bristol Virginia Public Schools Administration Office, 220 Lee Street, Bristol, Virginia. A quorum was present with the following Board members in attendance:

Mr. Randy Alvis, Chair
Mr. Randall White
Mr. Ronald Cameron

Mr. Tyrone Foster, Vice Chair
Mr. Steve Fletcher

Also present were:

Dr. Keith Perrigan, Superintendent
Mrs. Tammy Jones, Clerk

Mr. Gary Ritchie, Assistant Superintendent

Absent:

Mrs. Stephanie Austin, Deputy Clerk

Among those in the audience for the Regular Session were:

Ms. Tracey Mercier

Mr. Jason Matlock

Others were present, but failed to sign in.

Mr. Randy Alvis, Chair, called the meeting to order at approximately 6:00 p.m. He welcomed all in attendance and opened the meeting with the Pledge of Allegiance.

Dr. Keith Perrigan asked for approval to add Consent Item "D" Bullying Prevention Proclamation. Mr. Randy White so moved. Mr. Steve Fletcher seconded the motion, and the motion carried unanimously.

Mr. Alvis addressed Item 1(C) Bearcat Elite – Parker Collins, student at Van Pelt Elementary. Dr. Keith Perrigan and Board Members recognized Parker as a Bearcat Elite recipient for his accomplishments in theatre. Parker was presented with a certificate.

Mr. Alvis asked for a motion to approve the Consent Agenda. Mr. Steve Fletcher so moved. Mr. Randy White seconded the motion, and the motion carried unanimously.

The Consent Agenda consisted of the following:

- A. Approval of Minutes – September 11, 2017
- B. Approval of Payment of Bills
- C. First Reading and Approval of Regulation DJA-R
- D. Bullying Prevention Proclamation

Dr. Perrigan presented the Superintendent's Report, which included the following:

- He noted to date we have had six teams express interest in our school construction project. He noted a committee had been gathered of various stakeholders last week to provide input as to what features a new school should have. He stated as you can imagine, there are a zillion things to consider as you are planning to build a new elementary school. He noted when all the feedback was combined; the school is approximately 20,000 sq. ft. too large. He noted they would begin prioritizing our needs and get the building to a size we can afford and a quality we can live with. He stated there is currently one property available on which they are gathering information.
- Dr. Perrigan noted we have reached the mid-point of the 1st 9 weeks. He noted we are looking forward to reviewing performance data to use as we guide and redirect instruction.
- He noted he had been a part of some industry recruiting initiatives with the City recently. He added there are some really exciting possibilities for Bristol that will hopefully come to fruition in the near future. He noted he thought was there are some positive traction for us to be involved in these conversations more in the future.
- He noted he had recently met with a representative from the Niswonger's Children's Hospital who have invited us to participate in a nationwide initiative called Morning Mile. He added they would pay \$1,000.00 per school to get us registered which provides a stereo equipment and motivational items to encourage students to start their day being active.
- He added Congratulations to Board Members for their participation in VSBA training.

Mr. Alvis thanked Dr. Perrigan for a great report.

Mr. Alvis addressed Item 3(B) School Board Student Representative Report. Abigail highlighted one of the many events happening at Virginia High was the One Man Volleyball Team, which played Virginia High's varsity team. Fletcher added Homecoming week was coming up and highlighted the many traditions, which take place during the week. He encouraged everyone to come out to the game and support our team. He noted the football team was having a great season. Mr. Collins noted that videos and pictures of all of the events could be located on the "V" drive.

Mr. Alvis thanked Abigail and Fletcher for a great report.

Ms. Kathy Musick, Virginia Professional Educators addressed the board during Public Comment. Ms. Musick encouraged educators to apply for the scholarships available through VPE. She noted November 15 was the deadline to apply.

Mr. Alvis addressed Item 4(A) Approval of 2017-2018 School Board Budget Revision #3. Mr. Tyrone Foster moved approval. Mr. Randy White seconded the motion, and the motion carried unanimously.

Mr. Alvis addressed Item 4(B) First Reading and Approval of VSBA Policy JRCA. Mr. Foster moved approval. Mr. Steve Fletcher seconded the motion, and the motion carried unanimously.

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Mr. Alvis addressed Item 5(A) Discussion of File Storage. Dr. Perrigan noted paper files and records are consuming a large amount of space in our schools. He noted there are three different options available for data storage. He discussed in detail the options each offered and the fees for each. He noted he would like to start this process before the end of the current school year and be able to clean the spaces where current storage is.

Board Members inquired on the following:

Is the fee an annual fee? Dr. Perrigan stated yes, it would be paid annually.

If the decision is made to go with the company that scans records on demand, what is the turnaround time? Dr. Perrigan stated he felt as soon as the request was made.

Will special education records handled differently? Would they be placed in a separate folder when scanned? Dr. Perrigan noted he understood the sensitive nature of the records and appreciated the questions and concern. He noted with two of the three options, one company scans all documents and the other purges the records and puts them in separate identifiable files. The other option would only scan them into a file upon request.

Dr. Perrigan noted if a decision was not made in the near future, we would have to expand and possibly take up another classroom to use for storage space.

How often are requests received for records and or transcripts? Mr. Ronnie Collins, Virginia High Principal, noted that they generally receive one to two calls a month and it can be for records from two years ago or immunization records from ten to twenty years ago, but the majority is during the summer months and it averages around twenty to thirty.

Do the companies become custodians of the records? Dr. Perrigan stated yes, the records would be taken off site and scanned. The records will remain in such facility until the date of disposal. However, in case of fire or flood, we would have an electronic copy of the record. He noted that typically, the elementary schools do not have a large amount of files but Virginia High has three rooms currently they are using for storage of records. Our school system currently has 650 boxes of records.

Dr. Perrigan stated he would get further clarification on the questions and concerns, as well as recommendations from other districts that are utilizing the three different options.

Discussion and Second Reading of VSBA Policy IKFD. Mr. Gary Ritchie, Assistant Superintendent, discussed in detail VSBA Policy IKFD. The consensus of the board was to bring the policy back as an action item.

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Pursuant to Section 2.2-3711(A) of the Code of Virginia, Mr. Foster moved that the Board convene a Closed Meeting for the purpose of discussing the following specific matters as authorized by Section 2.2-3711(A)(1) per the Code of Virginia, Specifically,

- A. Discussion of Certain Personnel, Recommendation for Employment.
- B. Approval of Request for Release from Compulsory School Attendance Due to Religious Convictions: #04CA2017.

Mr. Cameron seconded the motion, and the motion carried unanimously.

The Board went into Closed Session at 7:02 p.m.

Back in Public Session at 7:53 p.m., Mr. Foster moved Certification of Closed Meeting as such: the Bristol Virginia School Board certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public matters as were identified in the motion convening the closed meeting were considered. Mr. Fletcher seconded the motion, and the motion carried unanimously.

Mr. White moved Approval of Attachment (A) as recommended. Mr. Foster seconded the motion, and the motion carried unanimously.

Mr. Fletcher moved Approval of Request for Release from Compulsory School Attendance Due to Religious Convictions: #04CA2017. Mr. Foster seconded the motion carried unanimously.

No items were discussed during the Old and New Business portion of the meeting.

Mr. Alvis adjourned the meeting at 7:56 p.m.


Stephanie R. Austin, Deputy Clerk


Randy Alvis, Chairman